

**NPTI Colorado (Lakewood and Colorado Springs)  
Certified Personal Trainer (CPT) Examination Reimbursement Policy**

*Each of the following conditions for CPT examination reimbursement applies. No other conditions or exceptions apply unless provided in writing, by the President of NPTI Colorado, and prior to enrolling for the examination.*

This policy applies to the reimbursement of fees for ONE examination for NPTI Colorado graduates who choose to take the CPT examination from one of the following non-NPTI certification organizations:

**ACE** / American Council on Exercise  
**ACSM** / American College of Sports Medicine  
**NASM** / National Academy of Sports Medicine  
**NSCA** / National Strength and Conditioning Association

Or, any other proctored CPT equivalent examination that meets the standards set forth by the International Health and Racquet Sportsclub Association (IHRSA) and / or is an NCCA accredited CPT equivalent examination.

1. This policy applies to NPTI Colorado graduates ONLY. This policy does not apply to students from other NPTI locations or to students who have NOT graduated from NPTI Colorado.
2. NPTI Colorado will reimburse 50% of the then-current certification member rate and the certification's early registration rate.
3. NPTI issues reimbursement checks four times annually which would be upon NPTI's regularly scheduled new student enrollment in January, April, July, and October. In conjunction with the quarterly issuance of reimbursement checks noted above, NPTI will reimburse the NPTI Graduate within thirty (30) calendar days of receipt of **a.)** color copy of the actual certifying body's CPT certificate, **and b.)** a copy of the actual grades / scores from the examination
4. The NPTI Colorado graduate must have completed the entire NPTI course of study (i.e. all make-up time / make-up content must have been completed and the graduate must have an aggregate, overall grade point average (GPA) of "B" or better.
5. The NPTI Colorado graduate must pass the CPT examination (i.e. any passing score will suffice).
6. The NPTI Colorado graduate must be paid in full and not have any outstanding debts owed to NPTI Colorado prior to receiving any examination reimbursement.
7. This reimbursement policy does **not** apply to a non-CPT examination.
8. If the NPTI Colorado graduate fails the CPT examination and subsequently passes the CPT examination, then the same reimbursement described herein applies, however, the passing grade must be achieved within one year of completing the NPTI course of study (i.e. within one year of NPTI graduation date). This would also apply if the NPTI graduate failed one examination and chose to take a different examination (i.e. if the NPTI graduate failed the NSCA – CPT and subsequently passed the ACE – CPT examination).

***THE NPTI GRADUATE SUBMITTING A REQUEST FOR REIMBURSEMENT MUST SUBMIT THIS SIGNED FORM WITH THE COLOR COPY OF THE CERTIFICATE AND A COPY OF THE NPTI GRADUATE'S EXAMINATION SCORES.***

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**PRINTED NAME:** \_\_\_\_\_

**CURRENT MAILING ADDRESS FOR REIMBURSEMENT:** \_\_\_\_\_